

## HOOSIER UPLANDS HEALTH CARE DIVISION

1500 West Main Street, Box 9

Mitchell, IN. 47446

### JOB DESCRIPTION

**JOB TITLE:** Home Health Aide

**LOCATION:** Entire Agency Service Area

**DIVISION:** Health Care Division

**REPORTS TO:** Clinical Services Supervisor or other designated RN/Therapist

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#### **Job Summary**

The Home Health Aide is a trained worker who performs services and gives personal care in the home when an individual or family cannot meet these responsibilities. The home health aide works under the direct supervision of a registered nurse, physical therapist, occupational therapist or speech pathologist to provide a supplementary service in carrying out a service plan. The patient/caregiver takes an active part in planning and following plan of care. (For ex. A patient/caregiver can decline particular home health aides.)

#### **Required Knowledge:**

1. High school diploma or GED equivalent or working towards GED
2. Certified Nurse's Aide or Home Health Aide Certification Course, one year experience as an aide in a hospital or has completed nursing fundamentals and is currently enrolled in an RN program.
3. Experience as an aide in a home health agency, hospital or health care facility.
4. Passing grade of 70% on the IAHHHA Home Health Aide Test.
5. Satisfactory demonstration to a 2-1-6 RN of competency of all required home health aide procedures.

#### **Essential Duties:**

1. Give personal care to the sick, disabled and aged.
2. Assist with personal hygiene, as assigned by the RN/Therapist.
3. Report changes in the client's condition to the RN/Therapist.
4. Provide nutritional support to the client, as assigned by the RN/Therapist.
5. Provide and maintain physical and emotional comfort.
6. Assist the individual toward independent living.
7. Assist client with medications that are ordinarily self administered (as allowed by state regulations).
8. Assist with ambulation or exercises as assigned by RN/Therapist.
9. Help families help themselves by modeling the caregivers role.
10. Document care in client's home at end of visit and turn in to office within 24 hours.
11. General household work will not exceed 20% of employees weekly hours.
12. Additional duties as assigned by supervisor.

#### **Physical Demands & Work Environment**

See Home Health Aide Ergonomics Sheet

**Job Description Review:**

I have read and understand the job description for the position of Home Health Aide.

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**SIGNATURE**

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**DATE**

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